

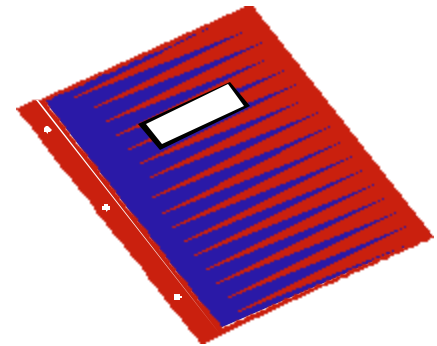


Annual Direct Loan Conference



Session #23

Tools/Reports for Making Reconciliation/Closeout a Success





What is the **BEST** tool for Reconciliation?

QUALITY CONTROL
OF YOUR PROCESS

How do you control your process????



30 Day Warning

REPORT DATE: 11/03/2001 DEPARTMENT OF EDUCATION PAGE: 1
PROGRAM: LB002 DIRECT LOAN ORIGATION SUBSYSTEM
30 DAY WARNING REPORT
For Academic Year 2001-2002
FOR THE PERIOD ENDING 10/31/2001

SCHOOL NAME: LOS University SCHOOL CODE: G99999
ADDRESS: 4200 WILSON BOULEVARD, ARLINGTON, VA 22203

Loans Pending Booking Section:

LOAN TYPE	LOAN ID	BORR NAME	DATE RCVD	DATA NEEDED: LOAN PROM DISB		
S	123456789S02G999999001	SMITH, DONALD	09/09/01	OK	N	Y
S	234567891S02G999999001	RICHARDS, BUGSY	09/17/01	OK	Y	Y
S	345678912S02G999999001	RILEY, DAFFY	09/28/01	OK	Y	Y
S	456789123S02G999999001	JONES, JOHNNY B	09/03/01	OK	N	Y

TOTAL NUMBER STAFFORD 4

U	123456789U02G999999001	SMITH, DONALD	09/09/01	OK	N	Y
U	234567891U02G999999001	RICHARDS, BUGSY	09/28/01	OK	Y	Y

TOTAL NUMBER STAFFORD (UNS) 2

GRAND TOTAL 6

Promissory Notes Without Origination Records Section:

Loan ID	Batch ID	Date Received	Note Amount
312345678U02G999999001	#A2G99999920010929070701	09/02/01	\$4,000



School/ LOC Totals List

Sample Output Document

Report Date: 03/16/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 20:08:18 2001-2002 Federal Direct Loan Program

School/LOC Loan Totals List

(ALL RECORDS)

Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Student's Name

PLUS Borrower's Name

Loan ID

Origination Batch ID

Loan

Type

School Total

Net Disbursed

Total Net

LOC Amount

School-LOC

Difference

DUNLAP, AZALEA A.

CRUZ, DAISY

058764778P02G03626001

P

\$960.00

\$960.00

\$0.00

PF2G0362620010316162749

058764778S02G03626001

S

\$194.00

\$194.00

\$0.00

#D2G0362620010316162723

058764778U02G03626001

U

\$421.00

\$0.00

\$421.00

#D2G0362620010316162723

RUBEN, JEMELINE I.

RITTER, EDGAR

058626852P02G03626001

P

\$1,440.00

\$720.00

\$720.00

PF2G0362620010316162953

Total PLUS:

\$2,400.00

\$1,680.00

\$720.00

Total Subsidized:

\$194.00

\$194.00

\$0.00

Total Unsubsidized:

\$421.00

\$0.00

\$421.00

Grand Total:

\$3,015.00

1,874.00

\$1141.00



Status Measure- ment Tools Report

```

Report Date: 10/31/2001    U.S. DEPARTMENT OF EDUCATION    PAGE:    1
Report Time:   20:17:05 2001-2002 Federal Direct Loan Program
Status Measurement Report

                                (ALL RECORDS)                                Sort: SSN

  THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
  *****
Reported Period:  10/01/2001 to  10/31/2001

Records Not Booked

Student's Name      Current SSN
PLUS Borrower's Name
Loan ID

-----
RUBEN, JEMELINE I.    058-62-6852

    058626852S02G01224001

DUNLAP, AZALEA A.    058-76-4778

    058764778S02G01224001

Orig PNote Disk      Disb Disb      Disb
Sts  Sts  Sts, #  Type Amt      Date
-----
    A    M    A    1    G    $1,500  10/05/2001

    A    S    A    1    G    $500    10/15/2001

Total Unbooked Net Disbursements Actual:      $ 2000
Total Unbooked Net Adjustments:                $    0

B = Batched Origination Records:                0    0.00%
E = Rejected Origination Records:                0    0.00%
A = Accepted Origination Records:                2  100.00%

S = Signed Promissory Notes:                    1    50.00%
M = Prom Notes Sent on Manifest:                 1    50.00%
E and Q = Rejected Promissory Notes:             0    0.00%
X = Pending Promissory Notes:                   0    0.00%
A = Accepted Promissory Notes:                   0    0.00%
T = Existing Promissory Notes:0      0.00%

R = Ready Disbursement Records:                  0    0.00%
B = Batched Disbursement Records:                0    0.00%
E = Rejected Disbursement Records:               0    0.00%
A = Accepted Disbursement Records:               0    0.00%
Total Records:                                02
  
```



How long should it take you to “Book” a loan?

Schools must submit the loan origination record, promissory note, and disbursement record to ED within 30 days of the initial disbursement. All subsequent disbursement (and adjustment) records must also be submitted within 30 days of the disbursement.





Disbursement Measurement Report

```

Report Date: 11/01/2001      U.S. DEPARTMENT OF EDUCATION      PAGE: 1
Report Time: 20:11:59      2001-2002 Federal Direct Loan Program
                          Disbursement Measurement Report
                          (ALL RECORDS)                          Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
*****
Reported Period: 10/01/2001 to 10/31/2001

Student's Name
PLUS Borrower's Name      Disb      Batched      Disb/Batched      Disb/Bked
Loan ID                   Date/#/Type   Date           Days      Booked      Days
                        Elapsed      Date           Elapsed      Date           Elapsed
-----
DUNLAP, AZALEA A.
058764778S02G01224001     10/15/2001 1 G 10/16/2001    1
                                17*

RUBEN, JEMELINE I.
058626852S02G01224001     10/05/2001 1 G 10/10/2001    5
                                27*

JOHNSON, JIM
111222222S02G01224001     10/15/2001 1 G 10/16/2001    1      10/17/2001    2
                                10/18/2001 1 A 10/21/2001    3      10/22/2001    4

111222222U02G01224001     10/30/2001 1 G
                                2*
                                2*

Total Number of PLUS Disbursement Records:      0
Average Days Elapsed (Disbursed to Batched):      0
Average Days Elapsed (Disbursed to Booked):      0
Recommended Tolerance (Disbursed to Batched):      2
Recommended Tolerance (Disbursed to Booked):      15

Total Number of Subsidized Disbursement Records:  4
Average Days Elapsed (Disbursed to Batched):      2.5
Average Days Elapsed (Disbursed to Booked):      12.5
Recommended Tolerance (Disbursed to Batched):      2
Recommended Tolerance (Disbursed to Booked):      15

Total Number of Unsubsidized Disbursement Records: 2
Average Days Elapsed (Disbursed to Batched):      2
Average Days Elapsed (Disbursed to Booked):      2
Recommended Tolerance (Disbursed to Batched):      2
Recommended Tolerance (Disbursed to Booked):      15

*- Current Date Used
  
```




LO-Online Website: ***<http://lo-online.ed.gov>***

Provides:

- Access to batch and transaction information
- Access to loan information by school ID
- New:
 - Batch Reports Option
 - Master Promissory Review
 - Change Record Processing



LO-Online Batch Report Option

- Schools and Third Party Servicers will be able to disable reports that are no longer required and modify existing reports to generate in specified formats.



New 2001/02 - DLSAS

- In 2001-02 you can receive the DLSAS in one of the following formats:
 - Text format (current format) - DSAS02OP
 - Delimited (new format) - DSAC02OP
 - both will be Batch Type “AS”
 - both will be transmitted via Student Aid Internet Gateway (SAIG)
- Years prior to 2001-02-Continue current record layouts



New 2001/02 - DLSAS

■ The DLSAS has six sections:

- Year-to-Date Cash Summary (**New**),
- Year-to-Date Disbursement Summary by Loan Type (**New**),
- Monthly Cash Summary,
- Monthly Disbursement Summary by Loan Type (**New**),
- Cash Detail, and
- Loan Detail (optional).



New Changes to the DLSAS

- Year-to-Date Disbursement Summary by Loan Type
 - Subsidized Loans (YS)
 - Unsubsidized Loans (YU)
 - PLUS Loans (YP)
 - Total for Subsidized/Unsubsidized/PLUS Loans (YT)



New Changes to the DLSAS

■ Monthly Disbursement Summary by Loan Type

- Subsidized Loans (MS)
- Unsubsidized Loans (MU)
- PLUS Loans (MP)
- Total for Subsidized/Unsubsidized/PLUS Loans (MT)



DLSAS Text File (DSAS02OP)

**YTD Disb.
Summary
Record Types**

DL HEADER 0220DSAS02OPAS2G0122420011002085816200110020
TAS2G0122420011002085816G0122420011110Y12001112000000
YAS2G0122420011002085816G0122420011110YS20011112000000
YAS2G0122420011002085816G0122420011110YU20011112000000
YAS2G0122420011002085816G0122420011110YP20011112000000
YAS2G0122420011002085816G0122420011110YT20011112000000
TAS2G0122420011002085816G0122420011110T120011112000000
MAS2G0122420011002085816G0122420011110MS20011112000000
MAS2G0122420011002085816G0122420011110MU20011112000000
MAS2G0122420011002085816G0122420011110MP20011112000000
MAS2G0122420011002085816G0122420011110MT20011112000000
DAS2G0122420011002085816G01224000012001111020011112R20
DAS2G0122420011002085816G01224000012001111020011112X20
LAS2G0122420011002085816G01224200111102001111200150194
LAS2G0122420011002085816G01224200111102001111200150194
LAS2G0122420011002085816G01224200111102001111200150194
DL TRAILER02200000114001140000000000

**Monthly Disb.
Summary
Record Types**



New:

2001/02 DLSAS YTD Cash Summary

```
Report Date: 11/15/2001    U.S. DEPARTMENT OF EDUCATION    PAGE: 1
Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
                        Direct Loan School Account Statement
                        (ALL RECORDS)

  THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
*****
BATCH ID: AS2G0122420011112085816
LOC Process Date: 11/12/2001

School Code: G01224
Month End: 10/31/2001

YEAR-TO-DATE CASH SUMMARY

Beginning Balance:                                $           0
  Cash Receipts:                                $      50,000
  Excess Cash Returned:                          $      -5,000
Total Net Cash Receipts:                          $      45,000

  Net Booked Disb. Actual:                        $     -30,000
  Net Booked Disb. Adjustments:                   $       5,000
Total Net Booked Loan Detail:                      $     -25,000

Ending Cash Balance:                                $      20,000

-----

  Net Unbooked Disb. Actual:                       $     -2,000
  Net Unbooked Disb. Adjustments:                  $           0
Total Net Unbooked Loan Detail:                     $     -2,000

Adjusted Ending Cash Balance:                       $      18,000
```




New:

**2001/02
DLSAS
YTD
Disburse.
Summary**

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 2
Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
Direct Loan School Account Statement
(ALL RECORDS)

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

BATCH ID : AS2G0122420011202085816
LOC Process Date: 11/12/2001

School Code: G01224
Month End: 10/31/2001

YEAR-TO-DATE DISBURSEMENT SUMMARY

Disbursement Loan Totals:

	BOOKED LOANS	UNBOOKED LOANS
	-----	-----
Subsidized Gross :	\$ 10,152	\$ 2,028
Subsidized Fee :	\$ 304	\$ 60
Subsidized Rebate :	\$ 152	\$ 32
Subsidized Net :	\$ 10,000	\$ 2,000
Unsubsidized Gross :	\$ 15,228	\$ 0
Unsubsidized Fee :	\$ 456	\$ 0
Unsubsidized Rebate :	\$ 228	\$ 0
Unsubsidized Net :	\$ 15,000	\$ 0
PLUS Gross :	\$ 0	\$ 0
PLUS Fee :	\$ 0	\$ 0
PLUS Rebate :	\$ 0	\$ 0
PLUS Net :	\$ 0	\$ 0

Total for all Loan Types:

Sub/Unsub/PLUS Gross :	\$ 25,380	\$ 2,028
Sub/Unsub/PLUS Fee :	\$ 760	\$ 60
Sub/Unsub/PLUS Rebate :	\$ 380	\$ 32
Sub/Unsub/PLUS Net :	\$ 25,000	\$ 2,000



2001/02 DLSAS Monthly Cash Summary

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 3
Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
Direct Loan School Account Statement
(ALL RECORDS)

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

*

LOC Process Date: 11/12/2001

School Code: G01224
Month End: 10/31/2001

MONTHLY CASH SUMMARY

Beginning Balance:		\$	0
Cash Receipts:	\$	35,000	
Excess Cash Returned:	\$	-5,000	
Total Net Cash Receipts:		\$	30,000
Net Booked Disb. Actual:	\$	-15,000	
Net Booked Disb. Adjustments:	\$	5,000	
Total Net Booked Loan Detail:		\$	-10,000
Ending Cash Balance:		\$	20,000

Net Unbooked Disb. Actual:	\$	-2,000	
Net Unbooked Disb. Adjustments:	\$	0	
Total Net Unbooked Loan Detail:		\$	-2,000
Adjusted Ending Cash Balance:		\$	18,000



New:

**2001/02
DLSAS
Monthly
Disburse.
Summary**

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION
Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
Direct Loan School Account Statement
(ALL RECORDS)

PAGE: 4

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

BATCH ID : AS2G0122420011112085816
LOC Process Date: 11/12/2001

School Code: G01224
Month End: 10/31/2001

MONTHLY DISBURSEMENT SUMMARY

Disbursement Loan Totals:

	BOOKED LOANS	UNBOOKED LOANS
	-----	-----
Subsidized Gross :	\$ 5,076	\$ 2,028
Subsidized Fee :	\$ 152	\$ 60
Subsidized Rebate :	\$ 76	\$ 32
Subsidized Net :	\$ 5,000	\$ 2,000
Unsubsidized Gross	\$ 10,152	\$ 0
Unsubsidized Fee :	\$ 304	\$ 0
Unsubsidized Rebate :	\$ 152	\$ 0
Unsubsidized Net :	\$ 10,000	\$ 0
PLUS Gross :	\$ 0	\$ 0
PLUS Fee :	\$ 0	\$ 0
PLUS Rebate :	\$ 0	\$ 0
PLUS Net :	\$ 0	\$ 0

Total for all Loan Types:

Sub/Unsub/PLUS Gross :	\$ 15,228	\$ 2,028
Sub/Unsub/PLUS Fee :	\$ 456	\$ 60
Sub/Unsub/PLUS Rebate :	\$ 228	\$ 32
Sub/Unsub/PLUS Net :	\$ 15,000	\$ 2,000



DLSAS Cash Detail

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 5
Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
Direct Loan School Account Statement
(ALL RECORDS)
THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

LOC Process Date: 11/12/2001

School Code: G01224

Month End: 10/31/2001

CASH DETAIL RECORDS FOR THIS MONTH

TRANS TYPE	DATE	AMOUNT	GAPS CONTROL #	CHECK #
-----	-----	-----	-----	-----
Cash Receipt	10/02/2001	\$ 15,000	1234567890123	
Excess Cash	10/05/2001	\$ 5,000		5939
Cash Receipt	10/30/2001	\$ 20,000	2154567890123	



DLSAS Loan Detail (optional)

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 6

Report Time: 08:39:05 2001-2002 Federal Direct Loan Program

Direct Loan School Account Statement

(ALL RECORDS)

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

BATCH ID : AS2G0122420011112085816

LOC Process Date: 11/12/2001

School Code: G01224

Month End: 10/31/2001

LOAN DETAIL RECORDS

BORROWER'S NAME	DISB#/TYPE	LOC	STATUS	DISB.BOOKED
LOAN ID SEQ#/DATE AMOUNT		DATE		
-----	-----	-----	-----	-----
111222222S02G01224001	01 D		BOOKED	10/17/2001
	01 10/15/2001\$	10152	GROSS	
	\$	304	FEE	
	\$	152	REBATE	
	\$	10000	NET	
	\$		NET ADJUSTMENT	
111222222S02G01224001	01 A		BOOKED	10/22/2001
	02 10/18/2001\$	5076	GROSS	
	\$	152	FEE	
	\$	76	REBATE	
	\$	5000	NET	
		5000	NET ADJUSTMENT	
058626852S02G01224001	01 D		UNBOOKED	
	01 10/05/2001\$	5076	GROSS	
	\$	152	FEE	
	\$	76	REBATE	
	\$	5000	NET	
	\$		NET ADJUSTMENT	



DLSAS Delimited (DSAC02OP)

```
REC TYPE,DLSAS BATCH ID,SCH CD,END DT,CASH SUM TYPE,PROCESS DT,BEG  
T,AS2G9781420020131080200,G97814,20011231,Y1,20020131,000000000000,  
REC TYPE,DLSAS BATCH ID,SCH CD,END DT,DISB SUM TYPE,PROCESS DT,BK  
Y,AS2G9781420020131080200,G97814,20011231,YS,20020131,00000001800,  
Y,AS2G9781420020131080200,G97814,20011231,YU,20020131,000000000000,  
Y,AS2G9781420020131080200,G97814,20011231,YP,20020131,000000000000,  
Y,AS2G9781420020131080200,G97814,20011231,YT,20020131,00000001800,  
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T,AS2G9781420020131080200,G97814,20011231,T1,20020131,00000010000,  
REC TYPE,DLSAS BATCH ID,SCH CD,END DT,DISB SUM TYPE,PROCESS DT,BK  
M,AS2G9781420020131080200,G97814,20011231,MS,20020131,00000001800,  
M,AS2G9781420020131080200,G97814,20011231,MU,20020131,000000000000,  
M,AS2G9781420020131080200,G97814,20011231,MP,20020131,000000000000,  
M,AS2G9781420020131080200,G97814,20011231,MT,20020131,00000001800,  
REC TYPE,DLSAS BATCH ID,SCH CD,TRANS SEQ NO,END DT,PROCESS DT,TRANS  
D,AS2G9781420020131080200,G97814,00001,20011231,20020131,R,20011229,  
REC TYPE,DLSAS BATCH ID,SCH CD,END DT,PROCESS DT,LOAN ID,,DISB NO.,,  
L,AS2G9781420020131080200,G97814,20011231,20020131,978148100S02G978
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DLSAS Delimited - In Excel

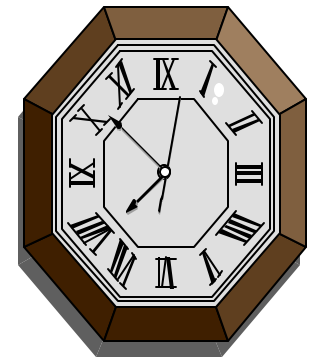
REC TYPE	DLSAS BATCH ID	SCH CD	END DT	CASH SUM TYPE
T	AS2G97814200201310	G97814	20011231	Y1
REC TYPE	DLSAS BATCH ID	SCH CD	END DT	DISB SUM TYPE
Y	AS2G97814200201310	G97814	20011231	YS
Y	AS2G97814200201310	G97814	20011231	YU
Y	AS2G97814200201310	G97814	20011231	YP
Y	AS2G97814200201310	G97814	20011231	YT
REC TYPE	DLSAS BATCH ID	SCH CD	END DT	CASH SUM TYPE
T	AS2G97814200201310	G97814	20011231	T1
REC TYPE	DLSAS BATCH ID	SCH CD	END DT	DISB SUM TYPE
M	AS2G97814200201310	G97814	20011231	MS
M	AS2G97814200201310	G97814	20011231	MU
M	AS2G97814200201310	G97814	20011231	MP
M	AS2G97814200201310	G97814	20011231	MT
REC TYPE	DLSAS BATCH ID	SCH CD	TRANS SEQ	END DT
D	AS2G97814200201310	G97814	1	20011231
REC TYPE	DLSAS BATCH ID	SCH CD	END DT	PROCESS DT
L	AS2G97814200201310	G97814	20011231	20020131
L	AS2G97814200201310	G97814	20011231	20020131



732 Report

The 732 Report is a report generated by the Loan Origination Center (LOC) to assist schools with their reconciliation and Program Year Close Out (PYCO). It contains the following segments:

- Year-to-Date Cash Summary
- Cash Detail
- Loan-level Detail





732 Report

The 732 Report is a report generated by the Loan Origination Center (LOC) on a biweekly basis for Program Years 1997-1998, 1998-1999, 1999-2000 and monthly for 2000-2001.





732 Report - 2001/02

- You can receive the 732 in one of the following options:
 - Current 732 Loan Detail Report with new Year-to-Date Disbursement Summary by loan type
 - New 732 Disbursement Activity Report
- A separate Cash Summary file is provided with both options. (ED1302OP/ED1102OP)



732 Loan Detail Report - 2001/02

Message Class ED1202OP/ED0902OP
includes:

1. YTD Disbursement Summary Records by loan type
 - YS - summary for Subsidized (Sub) Loans
 - YU - summary for Unsubsidized (Unsub) Loans
 - YP - summary for Plus Loans
 - YT - summary for Sub, Unsub and Plus
2. Cash Receipts (“R”)
3. Excess Cash (“X”)
4. Loan Detail (“B” or “U”)



732 Disbursement Activity Detail Report - 2001/02

Message Class DDAM02OP includes:

- ★ 1. YTD Disbursement Summary Records by Loan Type
 - YS - summary for Subsidized (Sub) Loans
 - YU - summary for Unsubsidized (Unsub) Loans
 - YP - summary for Plus Loans
 - YT - summary for Sub, Unsub and Plus
2. Cash Receipts (“R”)
3. Excess Cash (“X”)
4. Disbursement Activity Detail (“B” or “U”)
5. Cash Summary



732 Cash Summary

As-of-Date	Rec Type	Sch Code	Reg Code	Beg Bal	Total Cash Receipts	Total Returns of Excess Cash	Cash on Hand	Total Actual Disb	Filler	Total Adj Disb	Net Loan Detail	Ending Cash Balance	Net Un bked	Adj Ending Cash Bal	Short Name
10/31/2001	T1	E90471	1	0	50000	-5000	45000	30000		-5000	25000	20000	2000	18000	DL U

Included in:

- 732 Cash Summary Files**
- 732 Disbursement Activity File**



732 YTD Disbursement Summary by Loan Type

As-of-Date	Record Type	School Code Type/ School No	Reg ion Code	Booked Gross Amount	Booked Fee Amount	Booked Interest Rebate Amount	Booked Net Amount	Un booked Gross Amount	Un booked Fee Amount	Un booked Interest Rebate Amount	Un booked Net Amount
10/31/2001	YS	G01224	1	10152	304	152	10000	2028	60	32	2000
10/31/2001	YU	G01224	1	15228	456	228	15000	0	0	0	0
10/31/2001	YP	G01224	1	0	0	0	0	0	0	0	0
10/31/2001	YT	G01224	1	25380	760	380	25000	2028	60	32	2000

Included in:

- 732 Loan Detail File
- 732 Disbursement Activity File



732 Cash Detail

As-of-Date	Record Type	GAPS Date	Amount	LOC Posting Date	GAPS Control Number	Check Number
10/31/2001	R	10/2/2001	15000	10/2/2001	1234567890123	
10/31/2001	R	10/30/2001	20000	10/30/2001	2154567890123	
10/31/2001	X	10/9/2001	-5000	10/9/2001		5939

Included in:

- 732 Loan Detail File**
- 732 Disbursement Activity File**



732 Loan Detail

As-of-Date	Rec Type	Loan ID	Total Gross Amt	Total Fee Amt	Tot Inter Rebt Amt	Tot Net Amt
10/31/2001	B	111222222S02G01224001	5076	152	76	5000
10/31/2001	B	222444444S02G01224001	5076	152	76	5000
10/31/2001	B	299999999S02G01224001	10152	304	152	10000
10/31/2001	B	333555555U02G01224001	5076	152	76	5000
10/31/2001	U	058626852S02G01224001	1520	40	20	1500
10/31/2001	U	058764778S02G01224001	507	15	8	500

Included in:

–732 Loan Detail File only



732 Disbursement Activity Detail

As-of-Date	Rec Type	Loan ID	Disb No	Disb Typ	Seq No	School Disb Date	Booked Date	Gross Amt	Fee Amt	Int Rebt Amt	Net Amt	Net Adj Amt	Total Gross Amt	Total Fee Amt	Tot Inter Rebt Amt	Tot Net Amt
10/31/2001	B	111222222S02G01224001	1	D	1	10/15/2001	10/17/2001	10152	304	152	10000					
10/31/2001	B	111222222S02G01224001	1	A	2	10/18/2001	10/22/2001	5076	152	76	5000	-5000	5076	152	76	5000
10/31/2001	B	222444444S02G01224001	1	D	1	9/5/2001	9/10/2001	5076	152	76	5000		5076	152	76	5000
10/31/2001	B	299999999S02G01224001	1	D	1	10/26/2001	10/30/2001	10152	304	152	10000		10152	304	152	10000
10/31/2001	B	333555555U02G01224001	1	D	1	9/10/2001	9/15/2001	5076	152	76	5000		5076	152	76	5000
10/31/2001	U	058626852S02G01224001	1	D	1	10/5/2001		1520	40	20	1500		1520	40	20	1500
10/31/2001	U	058764778S02G01224001	1	D	1	10/15/2001		507	15	8	500		507	15	8	500

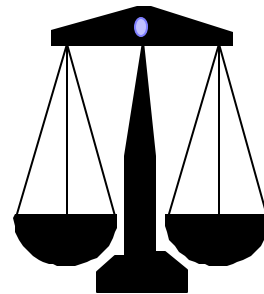
Included in:

–732 Disbursement Activity File only



Compare Program

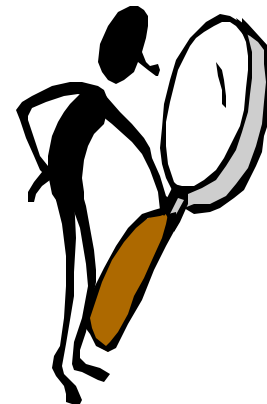
The Compare Program is a Microsoft Access 97 database that was developed by the Direct Loan Client Account Management Group (DLAMG) to assist you in electronically comparing your school data with the 732-LOS Detail Report.





Compare Program

- You can contact your Account Manager to get a copy of the program
- There are two versions of the program
 - EDExpress
 - Mainframe/Custom schools
- There are programs for
 - 1997/98
 - 1998/99
 - 1999/00
 - 2000/01





Compare Program

- The Compare Program will:
 - Identify misallocated or missing drawdowns or returns of excess cash*.
 - Determine loan records that need to be submitted to the LOC.
 - Identify any outstanding loans that need to be booked.

* Cash entries were optional



Compare Program

- The Compare Program will not:
 - Tell you why a cash* or loan record is missing or mismatched.
 - Resolve internal school issues.
 - Tell you why a loan is unbooked.
 - Absolve school of responsibility for bringing a school to a zero ending cash balance.

* Cash entries were optional



New 2001/02 - Compare in DL Tools

- Compare functionality replaces Compare Program
- Available for 2001-2002 only
- Compares LOC Cash Detail and Loan Detail to the school's Cash Detail and Loan Detail



Compare Process in DL Tools

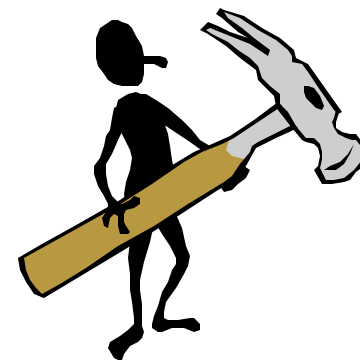
■ Process

– Import Data

- 732 Cash Detail and Loan Detail
- External Cash Detail and Loan Detail

– Print Reports

- 732 Cash Detail
- 732 Loan Detail
- Cash Detail Comparison
- Loan Detail Comparison





Compare Imports for DL Tools

- **Import 732 Cash and Loan Detail**
 - Received from LOC in message class ED1202OP
 - Clears all existing 732 data for the school being imported
- **Import External Cash and Loan Detail**
 - Use the Cash Detail External Add and Loan Detail External Add Record Layout



DL Tools -Cash Management

- Tool to track Cash Receipts and Returns of Excess Cash
- Available for 2000-2001 and 2001-2002
- Records entered manually or through external add import



DL Tools- Cash Management

Cash Management [X]

School Code:	<input type="text" value="G09999"/>	Record Source:	<input type="text" value="M"/>
Action Taken:	<input type="text" value="X"/> ▼	Last Update:	<input type="text" value="03/03/2001 21:34:10 SYSADMIN"/>
Date:	<input type="text" value="10/05/2001"/>	GAPS Control/Check #	<input type="text" value="5939"/>
Sequence:	<input type="text" value="1"/>		
Transaction Amount:	<input type="text" value="5,000"/>		

1 of 1



LOC Drawdown Report

The date schools should use to compare against internal records.

Program Year funds are applied

Drawdown Amt	Drawdown Date	GAPS Control No	GAPS Debit Date	Rec Ind	Yr	Batch Date	Att #	Processed Date	Action Code
\$22,678	07/20/1999 20:12:17	199907189912	07/21/1999	N	06	07/20/1999 20:12:17		00/00/0000	P
\$36,495	09/05/1999 21:16:44	199909049916	09/07/1999	N	06	09/05/1999 21:16:44		00/00/0000	P
\$114,145	11/09/1999 18:10:06	199911089915	11/10/1999	N	06	11/09/1999 18:10:06		00/00/0000	P
\$18,721	04/01/2000 09:10:12	200003300098	04/03/2000	N	06	04/01/2000 09:10:12		00/00/0000	P
\$16,992	09/15/2000 21:29:07	199907189912	09/17/2000	N	06	09/15/2000 21:29:07		00/00/0000	P
(\$16,992)	09/15/2000 00:00:00	199907189912	09/17/2000	N	06	09/15/2000 00:00:00		00/00/0000	A
\$25,000	04/03/2001 19:07:18	200004030001	04/05/2001	N	07	04/03/2001 19:07:18		00/00/0000	P
\$15,000	04/22/2001 19:19:53	200004220012	04/25/2001	N	07	04/22/2001 19:19:53		00/00/0000	P
\$50,000	04/27/2001 19:24:25	200004270035	04/30/2001	N	07	04/27/2001 19:24:25		00/00/0000	P
\$30,000	05/19/2001 21:10:17	200005190083	05/22/2001	N	6	05/19/2001 21:10:17		00/00/0000	P
\$312,039	TOTAL								



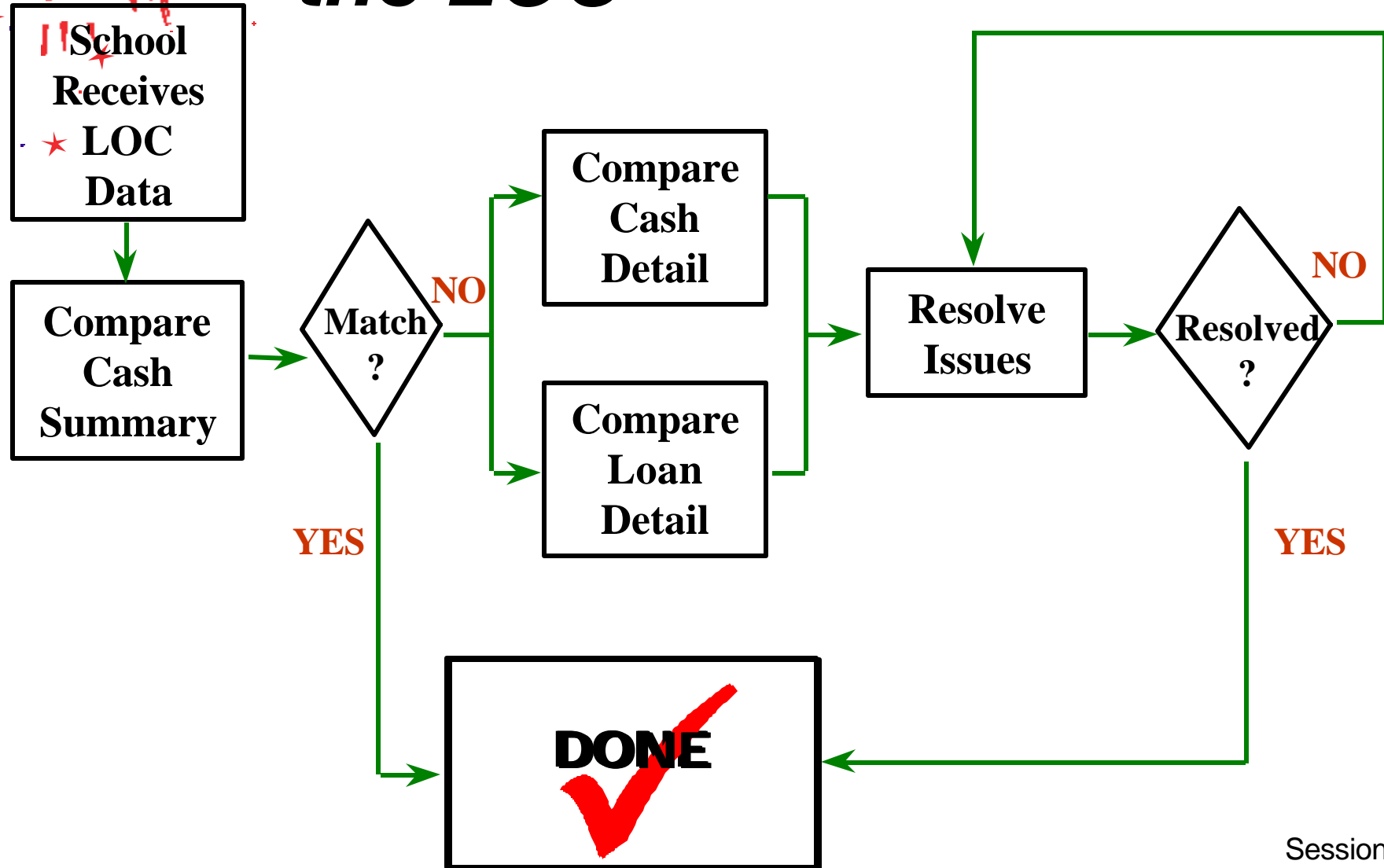
LOC Excess Cash Reports

The date funds were deposited by the Department

Program Year funds are applied

Applied Date	Received Date	Trans Number	Prog Year	Applied Amount	Recon Ind	Recon Proc Date	Batch Number	SF215 Number	SF215 Date	SF215 Amount
08/09/1999	08/09/1999	3438	06	\$4,500	N		EC19990809089	101399	08/09/1999	\$0.00
08/09/1999	11/10/1999	3438	06	(\$4,500)	N		EC19991110012	101399	08/09/1999	\$0.00
04/21/2001	04/21/2001	1089	07	\$5,000	N		EC20000421059	446737	04/21/2001	\$0.00
05/10/2001	05/10/2001	1105	07	\$5,000	N		EC20000510001	447437	05/10/2001	\$0.00
			Total	\$10,000						

Reconciling School Data to the LOC





How long should you take to close out?

Closeout should be just
another month!



More Information



For More Information on
Reconciliation and Closeout, attend:

- Session 24: The Basics of Reconciliation/Closeout
- Session 11: Reconciliation Best Practices
- Computer Lab Reconciliation Help Area
- Session 13: SFA Listens: Direct Loan Quality Assurance -Tell us how we can help
- Session 19: Direct Loan Tools
- Spring Reconciliation Training offered by the regional CAMS (look for upcoming training at <http://www.ed.gov/offices/OPE/announce/trng/>)



Reconciliation Assistance

Contact:

- Your regional Client Account Management Staff (see list on following slide)
- Your Customer Service Representative or Reconciliation Accountant at the LOC, (800) 848-0978 or loan_origination@mail.eds.com
- Direct Loan Operations (202) 205-6466



CAM Contact Information



Region

States

Number

I-Boston	CT, MA, ME, NH, RI, VT	(617) 565-6911
II-New York	NJ, NY, PR, VI	(212) 264-8012
III-Philadelphia	DC, DE, MD, PA, VA, WV	(215) 656-5929
IV-Atlanta	AL, FL, GA, KY, MS, NC, SC, TN	(404) 562-6259
V-Chicago	IL, IN, OH, MI, WI	(312) 886-8766
VI-Dallas	AR, LA, NM, OK, TX	(214) 880-2405
VII-Kansas City	IA, KS, MO, NE	(816) 880-4090
VIII-Denver	CO, MN, MT, ND, SD, UT, WY	(303) 844-3677
IX-San Francisco	AZ, CA, HI, NV	(415) 556-4201
X-Seattle	AK, ID, OR, WA	(206) 287-9840



Questions?